

S E C R E T

OL Files
BG
19 DEC 1988

MEMORANDUM FOR: Associate Deputy Director for Operations for
Counterintelligence

VIA: Deputy Director for Administration

FROM: John M. Ray
Director of Logistics

SUBJECT: Space Renovation and Consolidation for the Counterintelligence
Center

REFERENCE: Memo for D/L fm ADDO/CI, dtd 28 October 88, Same Subject

1. I believe we at last have in hand a workable long-term solution for consolidating the Counterintelligence Center (CIC) on the Headquarters Compound. We propose that you be located on the third floor of the Original Headquarters Building (OHB) [redacted] Because this option impacts several other Directorate of Operations elements [redacted]

[redacted] -we have already discussed the approach with the Special Assistant to the Deputy Director for Operations (DDO), who in turn has cleared it with the DDO.

2. You will recall that our original plans to house the CIC in consolidated quarters by April 1991 went up in smoke when the Center expanded from [redacted] employees. We can now move you into enlarged permanent quarters in two phases, the first in early 1992 and the second in late 1992. The space cannot be readied before that time because of the sequence of moves upon which its availability depends. We have had to extend the backfill renovation program by as much as six months to one year to accomplish this much for you.

3. This leaves us, of course, with your near-term need of space for [redacted] employees. We recommend that this group be placed in a second set of temporary quarters in the New Headquarters Building until your permanent OHB quarters are ready. It will mean that the CIC will be split into three parts until 1992, but at least all three will be on the compound.

All portions SECRET

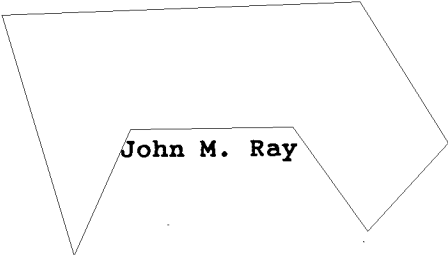
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S E C R E T

SUBJECT: Space Renovation and Consolidation for the Counterintelligence Center

4. In sum, if you agree with what we have proposed above, we will set the wheels in motion. Also, be assured that we will take advantage of any opportunity which might arise to get you settled in permanent quarters sooner. Please advise.

25X1



John M. Ray

Attachment:
Reference

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SUBJECT: Space Renovation and Consolidation for the Counterintelligence Center

25X1

OL/FMG/SPD [redacted] (12 December 88)

Distribution:

Orig - Addressee w/attachment

25X1

- 2 - DDA, w/1 attachment
- 1 - OL/FMG/SPD/HCB [redacted] w/attachment
- ~~1~~ - OL Files w/attachment
- 1 - OL/FMG/Reader w/attachment
- 1 - OL/FMG/SPD Official w/attachment
- 1 - OL/FMG/SPD Chrono w/attachment

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SECRET**ROUTING AND RECORD SHEET****SUBJECT: (Optional)**

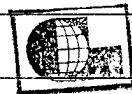
Space Renovation

FROM:

DC/CIC/HRMS

EXTENSION**NO.**

CI 389-88

**DATE**

27 October 1988

TO: (Officer designation, room number, and building)**DATE****RECEIVED****FORWARDED****OFFICER'S INITIALS****COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)**

1.

C/CIC/HRMS

10/27

CR

2.

3.

C/CIC/OG

28 OCT 1988

P.

4.

5.

ADDO/CI

28 OCT 1988

✓

Pls call CIC/HRMS, Beverly for HAND CARRY.

6.

CIC/HRMS 2D-0105

10/31/88

CR

7.

John Ray
Director of Logistics

- 1cy retained in O-D/L

8.

C/FMG

2 Nov 88

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9.

10.

11.

12.

13.

14.

15.

- Your Action - Suspense
11/15
for D/L Signature via DDA

cc: DDA per his request in August 1988 to know status of space for the Center by early November.

FORM 1-79 **610** USE PREVIOUS EDITIONS**SECRET**

SECRET

28 OCT 1988

CI 389-88



MEMORANDUM FOR: Director of Logistics

25X1 FROM:

[redacted]
Associate Deputy Director for Operations
for Counterintelligence

SUBJECT: Space Renovation and Consolidation
for the Counterintelligence Center (CIC)

25X1 1. This memorandum requests your assistance in allocating space to the Counterintelligence Center (CIC) to accommodate [redacted] employees by early FY 1990. This need represents a departure from earlier planning decisions to find the Center a "final resting place" by the end of FY 1991.

25X1 2. Background: As an initial effort to expeditiously house the newly-formed Center, we have been working with you to redesign some of our current work space in 2B corridor and design new work space in the new headquarters building. Upon completion of this work, expected in February 1989, the Center will have a total of [redacted] desk spaces available; [redacted] NHB. As agreed to by the Comptroller, we will need to have 25X1 space for [redacted] employees by the beginning of FY 1991, leaving us 25X1 [redacted] desks short of our objective.

25X1 If my understanding is correct, the Center will not receive any additional space until April 1991 at the commencement of the scheduled headquarters backfill project. This complication impacts the Center because, once we staff up to [redacted] by end of FY 1989, it will be another 18 months before the backfill project can provide relief. It is imperative that our space growth coincide with our planned position and employee growth, which has been approved by the Comptroller.

25X1 3. Therefore, I am requesting your assistance to resolve our need for additional desk space in advance of the planned backfill project. We anticipate needing this space by early FY 1990. Please have your staff contact [redacted] at

25X1 SECRET

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25X1 their earliest convenience for further discussion of my
25X1 request. [redacted] Deputy Chief, Human Resource
Management Staff, can be reached on [redacted]

4. All portions of this document are classified SECRET.

25X1



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